

STUDENT SERVICES EFFECTIVENESS EVALUATION PLAN

OBJECTIVE:

To assure that adequate and appropriate student services are available to support the mission and programs of Southeastern Technical Institute.

Timeline: There are two surveys in each academic year, they include:

New Student Survey	Pre-graduation Survey
Financial Assistance	Academic Advisement
Health and Safety	Counseling
Orientation	Grievances
Records	Selected Policies/Procedures/Plans
Others as needed	Others as needed

1. Effectiveness
 - a. The survey uses a rating scale to gauge student input on the effectiveness of each service and activity
 - b. The survey allows for comment and input on each service and activity offered
 - c. The survey provides space for students to offer input on services and activities that are currently not offered
2. Evaluation
 - a. Each year students complete two student services effectiveness surveys, at the beginning of their enrollment and at the end of their enrollment
 - b. Data that is gathered is compiled
3. Communicating Results
 - a. Data gathered from the surveys will be shared with staff and students
4. Improvement
 - a. Each spring faculty and staff review, develop, and update student services and activities based upon the survey results