

Satisfactory Academic Policy (SAP)

Satisfactory Academic Policy is defined as:

- Maintaining the required minimum grade for each course
- Students must pass all courses in each semester/term in order to continue in a program
Students who do not pass all courses will be withdrawn from the program
- Students must maintain 95% attendance as defined by the attendance policy
- Students are evaluated at the mid-point and conclusion of each semester/term
- All program requirements must be completed within a maximum time frame of 2 times program length

Program	Total Clock Hours	Minimum grade for each course
Cosmetology	1000	70%
Culinary Arts	800	70%
Dental Assisting	1062	70%
Electricity	750	70%
Heating, Ventilation, Air Conditioning and Refrigeration	660	70%
Machine Tool Technology (Advanced Manufacturing)	900	70%
Medical Assisting	999	70%
Metal Fabrication and Joining Technologies	900	70%
Plumbing	750	70%
Practical Nurse	1080	75%

Attendance Warning

If a student fails to meet the cumulative 95% attendance criteria at any point during the program, he or she will receive a written warning as specified in the Attendance Policy. During the warning period students remain eligible for Financial Aid. Failure to correct the problem beyond the second warning period will result in the loss of eligibility for any additional financial aid and termination from the program.

Academic Warning

At the midpoint of each course, a student who fails to meet the minimum standard will receive formal notification. During the warning period, students remain eligible for Financial Aid. Students who do not meet specific program academic requirements by the end of a semester/term will be terminated from the program.